

General Information

Rent Payment

Your rent payment is always due on the first day of each and every month. Remember, there is no grace period. Your rent may be dropped off in the office during business hours, or in the drop boxes in the front or back of the office after hours. You may also send payment to us at:

JSM Management
505 S. Fifth St.
Champaign, IL 61820

We accept personal checks, cash, money orders or cashier's checks. JSM also offers automatic withdrawal for your rent payment. You or a parent may sign up to have your payments automatically deducted from a checking or a savings account. To sign up for this service, please fill out forms in our office.

JSM offers credit card payments through the JSM website. Please be aware that there will be an additional charge when using this payment option.

Maintenance Requests

You may submit maintenance requests via our web page, www.jsmapts.com/maintenance.jsm

For the first few days after move-in, our maintenance department will handle emergencies and problems which most affect the livability of apartments as their first priority.

24-Hour Emergency Maintenance— 217-359-5828

Noise Complaints

If another resident of the building is causing an excessive noise disturbance, complaints should be directed to the non-emergency number for the police department (Urbana: 217-384-2320; Champaign: 217-351-4545). In the event a specific apartment seems to have recurring noise issues and the police have been contacted multiple times, please report that issue to our office.

Light Bulbs and Batteries

Residents are responsible for changing all of their own light bulbs (with the exception of tube-type fluorescent bulbs and appliance bulbs.) Residents are also responsible for changing their own smoke detector batteries. JSM strongly encourages you to change the batteries in your smoke detector twice a year. If your smoke detector is beeping periodically it is indicating that the batteries need to be changed.

